PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Other general provisions of the Contract, including FAR clauses by reference or as amended in Contract Sections B through J, and other Division 1 sections of these Contract Specifications apply to requirements of this Section; this Section in turn applies to the Contract Drawings and to Specification Divisions 2 through 16 to be developed by the Contractor.

B. Refer to Section 01501, Temporary Facilities and Controls, for information on materials, equipment, and electrical power related to temporary facilities.

C. Regulations and Standards. Governing regulations and specific technical safety and health requirements for work performed at Project Site and incorporated into this construction safety and occupational health program include the following:


4. ANSI A10 series standards for Safety Requirements for Construction and Demolition.


1.2 SUMMARY

A. The purpose of this Section is to indicate the nature and scope of Contractor responsibilities for:

1. Construction safety and occupational health for all persons and property at the Project Site.

2. Developing a Construction Accident Prevention Plan (CAPP) for management procedures, operations, training, inspections, assessments and reporting of safety and health matters on site.
1.3 DEFINITIONS

Refer to Contract Glossary for definitions of all safety-related terms, and specifically, Designated Authority, Hazard, Activity Hazard Analysis, Job Hazard Analysis, Qualified Person, and Confined Space.

1.4 SUBMITTALS

A. Construction Accident Prevention Plan (CAPP).

1. See Attachment "A", Guidelines for Preparation of the Construction Accident Prevention Plan. The Construction Accident Prevention Plan (CAPP) is a safety and health policy and program management document. The CAPP shall be job-specific, and shall address unusual or unique aspects of the Project. The CAPP is based upon USACE EM 385-1-1, where it is referred to as "Accident Prevention Plan (APP)".

2. Before beginning work at the Project Site, submit to Project Director/COR for acceptance, a detailed CAPP indicating means which will be provided to ensure: safe access to work areas, protection/safety/health of persons authorized to be at Project Site, and protection of property on and adjacent to Project Site during all phases of construction. Include in the text of CAPP a certified statement executed by Contractor's representative having broad corporate authority indicating full commitment to accepted CAPP, and level of authority in assignment of responsibilities for implementation at the Project Site. Include specific details for meetings, inspections, and training/instruction of Contractor, subcontractor, and separate contractor employees.

B. Activity and Job Hazard Analysis. Prior to proceeding with performance of work involving unusual construction operations, work practices, or work involving hazardous materials, prepare and submit written analysis to Project Director/COR. Do not proceed with work that has been identified as being potentially hazardous until Project Director/COR has expressed and recorded "no objection" to proposed methods and procedures.

C. Hazardous Materials. Contractor shall bring to immediate attention of Project Director/COR any material suspected of being hazardous which is encountered in demolition or excavation or used during execution of the work. A determination will be made by Project Director/COR as to whether to have tests performed to ascertain whether the material is hazardous; do not proceed with that part of the work until directed by Project Director/COR.

D. Hazardous Work Permits. Contractors and subcontractors shall submit written requests to Project Director/COR for all Hazardous Work Permits. Permits are required whenever construction operations include the following:

1. Hot Work. Includes all work that results in open flame such as welding, cutting, brazing, and burning. The Contractor shall provide effective fire protection and prevention at all times during such operations.

2. Confined Space Entry. As defined above, includes work in enclosed areas such as storage tanks, bins, sewers, in-ground vaults, boilers, vessels, tunnels, manholes, pits, etc.

3. Internal Combustion Engines. The use of trucks, forklifts, pumps, or generators powered by petroleum-based fuel when used inside a building, structure, or
confined space.

4. Explosive Actuated Tools. These include powder charged tools manufactured by Hilti, Remington, Ram Set, and others used for fastening purposes.

5. Explosives. Follow all applicable US and local government regulations. In all cases close coordination with controlling officials shall be effected.

E. Material Safety Data Sheets (MSDS). Refer to the requirements USACE EM 385-1-1.

F. Minutes of Meetings. Record and submit to Project Director/COR minutes of safety related meetings, including weekly tool box safety meetings and meetings of the Joint Safety and Health Committee as described below.

G. Records of Inspection. All records of inspection shall be made available to the Project Director/COR. Records of inspection shall include documentation of safety, health, and housekeeping inspections and corrective actions and timetables associated with any deficiencies encountered. Documentation shall also be made available for verification that corrective actions were implemented.

H. Accident Investigation and Reporting. Investigate and submit separate accident report on each accident resulting in lost time, disabling/fatal injuries, or damage to vehicles, property, materials, supplies, or to furniture, fixtures, and equipment.

1. Prepare reports on forms supplied by and in accordance with instructions of Project Director/COR. Include in each report Contractor's recommendations and statement of actions taken to prevent recurrence of accident. Submit report of each accident within 24 hours of accident or mishap, except as otherwise indicated by requirements or governing regulations.

2. Except as may be otherwise requested by Project Director/COR during time of contract, report major accidents and mishaps on Form (3-92) DS-1663, related instruction sheet available from the Project Director/COR.

1.5 PROJECT CONDITIONS

A. General. Continue management and implementation of safety and health program through time of construction. Comply with conditions existing and developing at Project Site, and with requests of Project Director/COR. Acceptance by Project Director/COR will not relieve the Contractor of overall responsibility for compliance with the strict interpretation of all safety and health requirements of the Contract.

B. The Project Director/COR reserves the right to suspend work when and where the Contractor's safety and health program is considered to be operating in an inadequate manner, has severe shortcomings, or is not in compliance. This shall include failures to complete required submittals within the time periods specified.

C.

PART 2 – PRODUCTS

2.1 MATERIALS AND EQUIPMENT

Materials, equipment, and workmanship for temporary facilities described in this Section shall be provided and performed in accordance with requirements in Section 01501, Temporary Facilities and Controls.
PART 3 - EXECUTION

3.1 IMPLEMENTATION OF CONSTRUCTION ACCIDENT PREVENTION PLAN

A. Management and Corporate Commitment. Implementation and management of accepted CAPP shall have full cooperation and support of management at the broad, corporate level. Full cooperation and support shall be expressed by written statement executed by a senior officer of the construction contracting firm/corporation, included with the CAPP as described in this Section.

B. Safety and Health Rules. The Contractor shall establish and enforce clearly written, definitive rules to be followed by employees of Contractor, subcontractors, and separate contractors at Project Site, applicable for performance of each unit of work. Prominently post notices in English, the host national language, and third country languages, if appropriate, stating that failure to comply with safety and health rules may cause immediate termination of employment. Post safety and health rules at the Project Site and provide a copy to each subcontractor prior to the commencement of work.

C. Emergency Resources. The Contractor shall establish, jointly with OBO, a listing of telephone numbers and location of ambulance, physician, hospital, fire, police, and other sources of emergency assistance. This information shall be conspicuously posted in several locations on Project Site.

D. Emergency Communication. Wireless telephone service shall be the preferred method of emergency communications. Emergency communication access shall be available to site medical personnel and nearby medical clinic or hospital.

E. Emergency Plans. The Contractor shall establish, jointly with the Project Director/COR and OBO Site Security Manager, plans to ensure safety of all persons at Project Site in the event of fire or other emergency, and review with all affected employees. Emergency plans shall be tested quarterly using drills to ascertain and ensure their effectiveness. Testing of emergency plans shall be conducted jointly by USG and Contractor staff.

1. Plans shall include: Escape procedures and routes, method of accounting for employees following emergency evacuation, identification of source and location for rescue and medical assistance, means of reporting emergencies, and persons to be contacted for information or clarification.

2. Planning for Project shall include total system response capabilities to minimize consequences of accidents, natural disasters, or other emergencies.

3. On-site emergency planning shall be integrated with off-site emergency support.

4. The number of persons permitted in any location shall be limited to rescue and escape capability, as determined by Contractor and in concurrence with Project Director/COR.

F. Emergency alert systems shall be identified, selected, installed, and tested to alert all persons likely to be affected by existing or imminent disaster conditions, and to alert and summon personnel and equipment comprising emergency response capability.

G. General Orientation. Contractor to provide orientation for new employees regarding safety and health policies, and work rules.

H. Specific Training.

1. Provide specific training to supervisory personnel and all craft workers of the Contractor and subcontractors in proper use and care of specific personal
2. Contractor and subcontractor employees shall be trained and supervised by qualified persons to perform, safely and confidently, recognized hazardous work operations and work performed with hazardous conditions to which they have been assigned.

I. Safety and Health Program Manager (SHPM).

1. Assign to the Project Site a full-time SHPM whose duties shall be the effective implementation, coordination, and enforcement of the CAPP. Provide support to the SHPM for the duration of the Contract. Notices posted at Project Site shall name the SHPM and describe the authority held by the position.

2. Qualification. The SHPM shall be a qualified, experienced construction industry professional having ability and authority to manage CAPP. The SHPM shall be qualified to anticipate, identify, evaluate, and implement corrective action in relation to potential safety and health hazards and dangerous exposures.

J. Joint Safety and Health Committee. Establish for the project, a functioning Joint Safety and Health Committee. Membership to include management or supervisory personnel of the Contractor and subcontractors and OBO representatives as may be needed. The Joint Safety and Health Committee, chaired by the SHPM, shall meet at regularly scheduled times and at other times as determined by the Project Director/COR. The committee shall:

1. Coordinate the management of safety and health activities and actions for effective protection.

2. Determine implementation of new safety and health measures related to forthcoming construction activities.

3. Anticipate and analyze potentially hazardous conditions, and implement safe and healthy solutions.

4. Perform Activity and Job Hazard Analysis for work activities involving unusual construction operations, work practices, or work involving hazardous materials. Develop methods and procedures to reduce identified hazards to greatest extent possible.

K. Inspections.

1. Frequent safety, health, and housekeeping inspections shall be conducted by qualified persons of temporary structures, fabrication shops, material, machinery and equipment at the Project Site. All inspections shall be documented by qualified persons. Documentation shall include any deficiencies encountered along with details and timetable for corrective actions.

2. The SHPM shall be responsible to identify and coordinate all safety, health, and housekeeping inspections.

3. The SHPM shall be responsible to verify, document, and ensure that all corrective actions have been implemented.

L. Tool Box Meetings. Contractor shall hold "tool box" safety meetings once each week. Require attendance by all tradespersons, laborers, foremen, and supervisors at Project Site; include those of separate contractors. Discuss current construction operations, analyze hazards, and communicate solutions.
3.2 TOOLS, EQUIPMENT, AND MACHINERY

A. Quality. Hand tools, power tools, equipment, machinery, materials, and personal protective apparatus shall be of manufacturer listed by U.S. or internationally recognized testing laboratory for specific application for which they are to be used. They shall be quality products recognized for professional construction use, applications, and work practices.

B. Safe Clearance Procedure. Prior to initial use, and periodically thereafter at times of continued use, provide inspections of construction tools, equipment, and machinery. Do not permit continued use of tools, equipment, and machinery that are not in satisfactory working condition. Immediately upon identification of damage or malfunction, tag and remove from Project Site. Do not allow return of items until repaired or reprocessed in compliance with industry practice. Engage qualified persons to make such inspections and repair. Prepare written records, including recommendations for corrections of defects and misapplication.

C. Machinery and Mechanized Equipment.

1. Prior to being placed in use, all machinery and mechanized equipment shall be inspected and tested by qualified personnel and certified to be in safe operating condition. Records of tests and inspections shall be maintained at the site by the Contractor and shall become part of the official project file.

2. Tower cranes, crawler cranes, truck and wheel mounted cranes and material hoists shall be erected, tested, maintained, and repaired in accordance with the manufacturer’s recommendations. All actions shall be documented.
   a) Tower cranes shall be inspected quarterly for operation and structural integrity in accordance with manufacturer’s recommendations.

3. Hoisting Equipment. Provide general-use manufactured apparatus for hoisting and material handling equipment, suitable for Project configuration, that is, for the number of stories and similar considerations and for the suitable handling of materials, fabrications, tools, equipment, work platforms, and, where applicable, for the transportation of craftspersons between grade and floor levels.

D. Walking and Working Surfaces.

1. Scaffolding shall be a standard, medium- to heavy-duty welded tubular frame or a project-designed steel tube and clamp system. All components shall be manufactured and tested according to international standards. All types of manufactured scaffolding systems shall include the scaffold manufacturer’s integrated access stairway sections, handrails, and walking platforms.

2. For all cast-in-place concrete installations of walls, columns, beams and slabs, provide manufacturer’s standard access scaffolding and work platforms which are an integral part of a pre-engineered, reusable, factory built concrete forming/shoring system consisting of pre-fabricated modular metal framed plywood or all metal panels.

3. Protect openings in floor slabs of more than 0.03 square meters (46 square inches) in area. Provide guardrails at floor slab edges that are not yet permanently walled off, where located more than 1.25 meters (4 feet) above grade or adjoining floor/deck surface.

E. Access to Construction Operations. Provide ramps, stairs, ladders, and similar devices for craftsperson, inspector, authorized visitor, and USG personnel access and egress.
F. Noise Reduction. Minimize the generation of noises through the efficient and shielded use of materials, tools, processes and procedures. Restrict the use of noise or impact-producing tools to necessary prosecution of the work. These actions shall seek to minimize complaints from nearby occupancies, and comply with requests of local authorities.

3.3 SITE MAINTENANCE, PROTECTION, AND SANITATION

A. General. Provide indirect, work-related, temporary support facilities and services as described below in conjunction with performance of work at Project Site.

1. Comply with Host Country governing regulations as enforced by authorities; including building codes, requirements of utility companies, health/safety regulations by police/rescue/fire departments, environmental protection regulations, and similar applicable regulations.

2. Inspections. Arrange for required inspections, certifications, and permits, for installation and use of each temporary facility, prior to use; as may be required by governing authorities and franchised service vendors.

3. Maintain temporary facilities in clean, sanitary, and safe operating conditions; and do not allow conditions of use to become inefficient, overloaded, hazardous, or otherwise deleterious to the USG's interests; comply with the Project Director’s/COR’s requests.

B. Fire Protection. Except as otherwise indicated, and in every instance, expedite/complete and place into service permanent fire protection system and equipment. Prior to the time permanent facilities are placed into service, provide temporary fire protection facilities, as will be adequate for conditions at the Project Site. Where possible, arrange jointly with Project Director/COR and local fire department to respond to calls for assistance and service in cases of fire emergency. Provide temporary portable fire extinguishers, complying with applicable provisions of NFPA 10, Standard for Portable Fire Extinguishers, and UL rated; multi-purpose dry chemical type, 5.0 kg size, UL-rated "4-A:60-B:C." Maintain unobstructed access to fire extinguishers and locate at each prime point of access to each story of construction, and at each principal office, lunch room, fabrication shop, storage enclosure, gate/guard house, and similar temporary facility at Project Site. Prohibit smoking, except in designated areas of relatively low fire hazard. During welding, cutting, and burning, comply with NFPA 51B, Standard for Fire Prevention During Welding, Cutting, and Other Hot Work, in fire-hazardous areas of exposure, provide stand-by fire-protection personnel and adequate supervision of operations.

C. First Aid. At project sites on which more than 99 and less than 300 persons are employed (greatest number being the total number of employees on a shift), establish and equip, as directed by a licensed physician, a first aid station staffed full time with a professional nurse trained in emergency response. If medical clinics or hospitals are accessible within five minutes of the project site, the facilities may be approved by a licensed physician for use, in lieu of a first aid station.

D. Barricades, Closures, and Traffic Control. Provide substantial barricade-type closures and rails at locations where encroachment of a physically hazardous condition in construction is possible, for equipment, tradespersons, and others at or adjoining the Project Site. Provide sidewalk bridge type protective structure where traffic, vehicular and pedestrian, cannot be excluded from hazardous areas under and nearby overhead
work in progress. Provide appropriate warning signs, flashing-type warning lights, and adequate general lighting at principal barricades which are not intended to be crash-proof. Maintain barricades through periods of exposure to hazardous conditions.

E. Roadways and Walkways. Establish safe roadways and walkways in and around Project Site, and connecting with adjoining public thoroughfares. Provide signage and other markings; including traffic control signage and signals, as may be necessary and useful in controlling traffic and in restricting traffic from passing through other areas. Cooperate with local officials in the establishment and/or adjustment of street entrance/exiting signals and signs. Do not allow established traffic ways to become encumbered or obstructed with work activities, materials, parked vehicles, equipment, and similar elements. In particular, keep established entrance-and-exit passages clear for medical emergencies, escape, fire fighting, and other emergency access and egress.

F. Environmental Protection. Provide facilities and services as may be required by governing authorities to protect the environment; as it may be affected by performance of the work at the Project Site, and elsewhere, wherever work is in progress. Minimize the generation of wastes and avoid the pollution of every element of the environment. Prohibit the discharging and accidental loss of substances from the construction process that could possibly contaminate the atmosphere, surface or ground water, soil or subsoil.

G. Excavation and Demolition.

1. The Contractor, before commencement of any part of excavation or demolition, shall give any notices required to be given to adjoining landowners or other parties. Contractor shall initiate all necessary protective provisions prior to excavation or demolition of any site improvement.

2. Before excavation or demolition of any site improvement, Contractor shall examine structural condition of all adjacent structures or infrastructure, whether on site or on adjoining property. Based on examination, where there is reason to believe planned excavation or demolition will cause damage or unsafe conditions to adjacent structures or infrastructure, excavation or demolition operations shall not be performed until means have been provided to insure stability and prevent collapse of adjacent structures or infrastructure. Such means shall consist of sheet piling, shoring, bracing, underpinning, or equivalent.

3. Other protective provisions shall include, at a minimum, temporary protective coverings or enclosures of adjoining work, warning signs, and similar provisions.

H. Dust Control. Where and when applicable, implement a suitable program for dust control in and around the Project Site, designed to reduce dust generation/distribution to reasonable level. Coordinate with environmental protection program.

I. Rodent, Pest, and Vermin Control. Employ specialized services to eliminate or minimize the threat of deleterious effects from insects, animals, and other vermin at Project Site. Up to and at the time of substantial completion, the Project and Project Site will be relatively free of entrenched and harbored pests of every description. Employ only environmentally safe methods and products in the control of rodents, pests and other vermin.

J. Potable Water. Where reasonably possible, provide potable water for entire water requirement of construction period. Where and when that is not possible, provide potable water for drinking and other uses where specified; clearly marked with signage in multiple languages as appropriate for site location; with source as Contractor’s option:
City-controlled piped water, well on site, commercially bottled water, or other reliable source. Demonstrate on a monthly basis to the Project Director/COR that the potable water from all selected sources is safe for human consumption. Sterilize piping of temporary potable water systems prior to use.

K. Construction Site Sanitation and Health Facilities.

1. Toilets Facilities and Restrooms.

a) Toilet facilities are defined as enclosures containing one or more toilet fixtures or commodes for the purpose of defecation or urination or both. A urinal is a toilet fixture maintained within a toilet room for the sole purpose of urination. A toilet facility or restroom may be a temporary structure, portable units, or a permanent facility.

b) The Project Site shall be provided with adequate toilet facilities. Separate facilities shall be provided for each sex and properly labeled in English and the commonly understood local language. Pictograms shall be used. The sewage disposal method shall comply with the requirements of the authority having jurisdiction. Toilet facilities shall be provided so as to be readily accessible to all employees. As far as is practicable, toilet facilities shall be located within sixty-one (61) meters (200 feet) of all locations where workers are regularly performing the work. The number of toilet fixtures shall be based on the anticipated maximum number of workers at Project Site. An adequate supply of toilet paper shall be maintained at all times. A hand-washing lavatory shall be provided in close proximity to all toilet facilities.

c) The construction and installation of toilet facilities shall be accepted by the Project Director/COR and shall be in compliance with, if appropriate, all-applicable local jurisdictional codes. The floors, walls, partition, and doors of all toilet facilities shall be of a hard, impervious finish that can be easily cleaned. Floors shall be concrete. Walls and partitions shall be constructed of concrete masonry units, and doors shall be of metal or solid wood. All surface finishes shall be chosen to facilitate cleaning and the maintenance of the highest standards of sanitation.

d) Each toilet or commode shall occupy a separate compartment or stall which shall be equipped with a door and latch. Partitions and doors shall be of nonabsorbent materials. The walls of compartments, stalls, or partitions between the toilets or commodes may be less than the height of room walls, but the top shall not be less than one hundred seventy-three (173) centimeters (5 feet, 8 inches) from the floor and the bottom not more than thirty (30) centimeters (1 foot) above the floor.

e) In all newly constructed toilet rooms, the floors and exterior walls to a height of fifteen (15) centimeters (6 inches) above the floor shall be of watertight construction to facilitate cleaning and sanitation.

f) Every toilet fixture, commode, or urinal shall be so installed that the space around and behind the fixture can be easily cleaned.

g) Where non-sewer waste disposal systems are permitted, these shall be of a type accepted by the local health authorities having jurisdiction. These systems shall be maintained in a sanitary condition.
2. Lavatories and Personal Washing Facilities.
   a) A lavatory is a basin or similar vessel for washing hands, arms, face and head. Adequate facilities for maintaining personal cleanliness shall be provided at the Project Site. Facilities shall be convenient for employee access and shall be maintained in a sanitary condition.
   b) Lavatories shall be provided at or adjacent to all toilet facilities. Lavatories with adequate hot (43°-60°C or 110°-140°F) and cold water shall be provided. Mixing or combination supply fixtures are preferable. Sixty (60) centimeter diameter (24 inch) basin rims shall be considered as equal to one lavatory. In all instances, a dispenser containing a suitable skin cleaning agent shall be provided at each lavatory.

3. Drinking Fountains and Dispensers.
   a) Provide an adequate number of drinking water fountains or dispensers, distributed for convenience and efficiency, around the Project Site and service support areas. Maintain an adequate supply of sanitary disposable paper cups and waste receptacles at each water dispenser.
   b) Provide bottled drinking water where piped potable water service is not available.

4. Shower Facilities.
   a) Where employees are exposed to skin contamination with poisonous, infectious, or irritating material (cement, lime, solvents, etc.), or where unsanitary or unhealthful working conditions require bathing before leaving the Project Site, the Contractor shall provide shower facilities in the ratio of one per each fifteen persons so exposed. Showers shall be supplied with ample hot (43°-60°C or 110°-140°F) and cold water.
   b) A dispenser containing a suitable skin-cleaning agent shall be provided at each shower. Individual hand towels of cloth or paper shall be provided. Proper receptacles or other sanitary means shall be provided for the disposal of used towels. The provision of a loop towel rack for general or common use shall be prohibited as unsanitary.

5. Laundry Facilities.
   a) Provide laundering of work clothing and coveralls that have become contaminated with poisonous, irritating or infectious material (cement, lime, solvents, etc.). The Contractor shall provide clean sets of laundered clothing or coveralls as part of the protective clothing requirement.
   b) Should the process in which the worker is engaged be such that the individual’s work clothing becomes wet or has to be washed between shifts, the Contractor shall make such provision to dry such clothing before reuse.

6. Changing Rooms.
   a) Changing or dressing rooms shall be provided whenever it is the local practice or a requirement to change from street clothing to work clothing.
b) Street and work clothing shall not be stored in contact with each other in changing rooms.

7. Lunch Rooms, Mess Halls, Dining Facilities, and Food Service Operations.
   a) An enclosed facility shall be provided and set aside specifically for employees to eat lunch at the Project Site. The minimum area per person shall be specified as 1.0 square meter or 11 square feet. The Contractor shall provide such enclosed facilities to accommodate at one time 50% of the maximum number of non-office-occupant personnel anticipated and as authorized to be at Project Site.
   b) These facilities shall be equipped with tables and chairs or benches to seat the number of persons anticipated. The Contractor shall specify suitable floor, wall, and ceiling finishes, doors and windows, screening, and suitable fixtures and accessories. The Contractor shall provide general lighting, HVAC system, and drinking fountains or dispensers.
   c) These dining facilities shall be physically separated from toilets at a minimum distance of sixty-one (61) meters (200 feet). Dining facilities shall be physically separated from all locations where there is the threat of exposure to toxic or infectious materials.
   d) Perishable home-prepared lunches are a potential source of food-borne illness when stored at room temperature. Accordingly, the Contractor shall provide refrigeration facilities capable of maintaining a temperature of 7°C or 45°F or lower for the storage of lunches prior to consumption. Should local law require that meals be provided, the Contractor shall accommodate those requirements.
   e) The Contractor shall provide space, utilities, and support services for the installation of vending machines for drinks and incidental foods. The Contractor shall establish, administer, and supervise service contracts with local vending firms. These contracts and the plan for their execution in practice must be cleared by the Project Director/COR and the Site Security Manager.
   f) If the Contractor provides prepared or pre-prepared catered meals at the Project Site, all employee food service facilities and operations shall meet and comply with relevant requirements of the FDA 2001 Food Code or latest edition.

L. Waste Handling and Janitorial Services.
   1. General. Provide proper and adequate segregated waste containers for the collection and removal of waste materials in different categories. These include, but are not limited to: hazardous wastes, flammable wastes, sanitary and healthcare wastes, garbage, wastes for recycling as required by local authorities, inert and dry wastes, and incidental debris from the construction process. Dispose of general non-organic wastes at seven (7) day intervals. Dispose of organic, garbage, and similar temperature-sensitive wastes at three (3) day intervals when the average outdoors-daily maximum temperature can be expected to be above 18°C. Clean waste containers regularly and adequately. Dispose of wastes in a lawful manner.
a) Contractor may develop and implement a waste management plan that quantifies material diversion goals and methods of salvage and recycling in order to earn LEED points as described in Contract Section C.

2. On a daily basis the Contractor shall keep the Project and Construction Site clean and clear of accumulated wastes, including surplus materials, trimmings, incidental demolished work, and construction debris. Clean completed elements and portions of work, and maintain in "broom clean" condition, except as otherwise indicated by the Project Director/COR.

3. On a daily basis, provide janitorial services, including the restocking of disposable products, for the maintenance of temporary offices, security spaces, toilets, first-aid rooms, lunchrooms, shower/locker rooms, and similar facilities. Scrub toilet and first-aid room fixtures and floors daily, and scrub floors and walls of shower rooms daily. Provide weekly cleaning, damp mopping, or vacuuming, as may be appropriate, for other floors. Provide monthly washing of windows and cleaning of other walls, ceilings, light fixtures, and similar facility surfaces. Comply with the Project Director’s/COR’s specific requests to maintain facilities in a reasonably clean and sanitary condition at all times. Extend janitorial services to include permanent facilities as may be authorized for use as temporary facilities.

END OF SECTION 01521
<<< The following document is an example of a CAPP >>>

U.S. DEPARTMENT OF STATE
OVERSEAS BUILDINGS OPERATIONS

Project Name & CONTRACT No. ---------

CONSTRUCTION ACCIDENT PREVENTION PLAN (CAPP)

NAME OF CONTRACTOR:

POLICY.
The (name of Contractor) accident prevention policy, ensures that all of our employees have a firm understanding of our company's position regarding the protection of all persons, public, and property during all phases of new construction and renovation works, of U.S. Department of State buildings. In implementation of the accident prevention policy, (name of Contractor) accepts full responsibility for the establishment and implementation of an effective construction safety and occupational health program at the project site.

PURPOSE.
The Construction Accident Prevention Plan (CAPP), herein, establishes organizational and management elements necessary to implement an effective Safety and Health Program. The CAPP, as a policy and management document, will comply with the latest edition of the U.S. Army Corps of Engineers Safety And Health Requirements Manual EM 385-1-1.

The objective of (name of Contractor) is to provide for a safe working construction environment, a strong safety awareness by all of our supervisors and workers, and the safe use of tools, machinery and equipment.

REFERENCE DOCUMENTS. The Project will comply with the following regulations:

- ANSI A10 series standards for Safety Requirements for Construction and Demolition.
- NFPA 70, National Electrical Code.
- NFPA 10, Standard for Portable Fire Extinguishers.
ORGANIZATIONAL/ADMINISTRATIVE RESPONSIBILITY FOR CAPP.
Mr./Ms. (name), the Project Manager, has been given full authority, responsibility, and support by (name of Contractor) for the administration and implementation of the CAPP.

Safety and Health Program Manager (SHPM).
To assist our Project Manager, a qualified Safety and Health Program Manager (SHPM) will be appointed (full time) to administer and implement the (CAPP). The Project Manager and the Safety and Health Program Manager have been delegated with corporate responsibility and authority to identify safe and unhealthful conditions and to take corrective action to abate or eliminate such conditions. The SHPM is a qualified, experienced, construction industry professional possessing the ability and authority to manage this CAPP. The SHPM will anticipate, identify, evaluate, and implement corrective action to abate or reduce potential safety and health hazards and dangerous exposures.

Joint Safety and Health Committee.
(name of Contractor) will establish for the duration of the project a functional Joint Safety and Health Committee for this project. Membership will be by official appointment and will include supervisory personnel from our company and from our subcontractors. The SHPM will coordinate and delegate the activities of the Committee.

PROGRAM MANAGEMENT REQUIREMENTS.

Emergency Plans.
(name of Contractor) will establish jointly with Project Director/COR, in the event of fire or other emergency, Emergency Plans for the safe evacuation of all persons at the Project Site. Emergency Plans that are relative to (name of Contractor) construction operations will be submitted to the Project Director/COR for acceptance. Plans will be tested/evaluated monthly to ascertain their effectiveness.

First Aid Station.
(name of Contractor) understands that on OBO construction project sites on which more than 99 and less than 300 persons are employed (greatest number being the total number of employees on a shift) at the site, there shall be established and equipped, as directed by a licensed physician, a first aid station staffed full time with a professional nurse trained in emergency response. If medical clinics or hospitals are accessible within five minutes of the project site, the facilities may be approved by a licensed physician for use, in lieu of a first aid station.

Activity and Worker Hazard Analysis.
The Project Manager, SHPM, and the Joint Safety and Health Committee, will assess safety and health issues associated with special construction activities in the schedule. Prior to each major phase of the work, the Project Manager will prepare and submit an Activity and Worker Hazard Analysis report to the Project Director/COR for acceptance.

Safety Training and Orientation.
"New Hire" training will be conducted by ____. New employees to the Project Site will be required to attend an employee safety orientation program, at which time, safety rules will be explained by the SHPM.

A copy of the project safety rules will be given to each new employee, who will be required to sign a statement stating that he/she has been instructed in the safety philosophy of the company, have been given a copy of the project safety rules, and understand them.
In addition, all employees will observe and obey rules at Post governing the conduct and behavior of persons performing construction work in an occupied U.S. Department of State facility.

Violation of Safety Rules.
(name of Contractor) will initiate a procedure/mechanism to discipline all workers who repeatedly violate safety rules. (Example: the procedure may include the termination of an employee after one verbal and two written warnings for the same violation).

Tool Box Safety Meetings – Coordination and Communication.
To ensure better safety and health awareness, (name of Contractor) will communicate, through weekly Tool Box meetings, a corporate safety and health philosophy to all construction personnel. Records of attendance and documentation of topics for each meeting will be kept. Topics will include but not be limited to protection of employees, personal protective clothing/equipment, fall protection, fire prevention, fire protection, emergency evacuation procedures, and the safe use of power tools and machinery.

Material Safety Data Sheets.
Material Safety Data Sheets (MSDS) for all hazardous chemical substances in use on Project Site will be obtained from the manufacturer and kept on Project Site. Workers who are assigned to work with hazardous substances will be trained in the proper procedures and precautionary measures to be taken while using such substances/products.

Safe Clearance Procedure.
Prior to initial use, and periodically thereafter at times of continued use, (name of Contractor) will inspect all construction tools, equipment and machinery. (name of Contractor) will not permit continued use of tools equipment and machinery which are not in good condition. Damaged or malfunctioning tools or equipment will be tagged and immediately removed from service.

Hazardous Work Permits.
(name of Contractor) and subcontractors will submit written requests to Project Director/COR for Hazardous Work Permits when construction operations include the following:

1. Hot Work. Work that results in open flames such as welding, cutting, brazing and burning. (name of Contractor) will provide effective fire protection and prevention at all times during such operations.
2. Confined Space Entry. Work in enclosed areas such as storage tanks, bins, sewers, in-ground vaults, boilers, tunnels, manholes etc.
3. Internal Combustion Engines. Use of trucks, forklifts, pumps, or generators, powered by petroleum-based fuel, when inside a building structure or confined space.
4. Explosive Actuated Tools. Powder charged tools (Hilti, Remington, Ram Set and other manufactures) used for fastening purposes.

Temporary Electrical Power.
(name of Contractor), if requested, will submit to Project Director/COR, for acceptance, a plan of proposed temporary power distribution and the means of protection of all circuits including receptacles, grounding, and ground fault circuit interrupters.
Inspections.
Under the direction of the SHPM, (name of Contractor) will provide for frequent safety, health, and housekeeping inspections of Project Site. Temporary structures, fabrication shops, material storage areas, all machinery, tools and equipment will be inspected to ensure compliance with USACE Safety and Health Requirements Manual EM 385-1-1. Records of inspections, and a timetable for corrective action will be maintained.

Reporting Work Related Injuries.
All work related injuries will be reported to Project Director/COR. A daily log of first aid treatment will be kept at the location of the first aid station. Injuries requiring off-site medical treatment will be reported to Project Director/COR. An accident report will be completed by a supervisor or foreman for each work related injury or illness resulting in lost time.

Accident Investigation.
All accidents involving death, multiple hospitalizations, or excessive property damage will be officially investigated and reported under the authority and direction of the Project Director/COR.

END OF ATTACHMENT “A” SECTION 01521